

COBALT PRIVACY AND COOKIES POLICY

1. GENERAL STATEMENT

We respect your right to privacy. This Privacy and Cookies Policy explains how we manage your personal information. Please read this Privacy and Cookies Policy before using our website **cobaltlimited.com** or submitting any personal information. By using our website you are accepting the practices described in this Privacy and Cookies Policy.

This Privacy and Cookies Policy applies to Cobalt Technology Limited. We are a limited liability company registered in Ireland under company number 471914 and have our registered office at 3006 Lake Drive, Citywest Business Campus, Dublin 24.

Visitors are advised that each time they visit a Website, two general levels of information about their visit can be retained. The first level comprises statistical and other analytical information collected on an aggregate and non-individual specific basis of all browsers who visit the site. The second is information which is personal or particular to a specific visitor. This policy outlines our use of both non-personal and personal information.

If you want to contact us about any matter relating to privacy or to exercise any of your rights, please see “Contact for Enquiries” below.

2. COLLECTION AND USE OF NON-PERSONAL INFORMATION

Non-personal information is data collected for statistical purposes which is not associated with a specific identity. This site collects and analyses technical information in order to evaluate our Website. The statistical and analytical information provides general and not individually specific information about the number of people who visit the Website; the number of people who return to this site; the pages that they visit; where they were before they came to this site and the page in the site at which they exited. This information helps us monitor traffic to our Website so that we can manage the site’s capacity and efficiency. It also helps us to understand which parts of this site are most popular and generally assess user behavior and characteristics in order to measure interest in and use of the various areas of the site.

The type of technical information we log is confined to the following:

- The IP address of the visitor’s Web server
- The top-level domain name uses (for example .ie, .com, .org, .net)

- The pages visited on the Website, i.e. URLs visited
- The previous Website address from which the Visitor reached us, including any search terms used
- Clickstream data which shows the traffic of visitors around this Website

3. COLLECTION AND USE OF YOUR PERSONAL INFORMATION

Personal information is information that is associated with your name and personal identity. Your personal information is not collected if you only browse our Website.

We may collect your personal information:

- a) directly from you
- b) when you register with us
- c) when you complete the 'Contact our Team of Experts' form
- d) when you purchase a service from us
- e) where you seek employment with us
- f) when you email us

The information provided will only be used for:

- The purposes for which it was provided by you
- To carry out or respond to your request
- Verification purposes and statistical analysis
- Where you have provided consent, to include in database compiled by us for use in direct marketing promotions of services we think may interest you
- To seek your feedback in relation to customer satisfaction and our relationship with you
- Where applicable, to our related entities for internal accounting and administration

Cobalt engages third party providers who assist with accounting, advertising, professional advisory, delivery, banking, payment processing, recruitment, technology services and other services. Third parties, who may be required to handle your personal information for these purposes, must only use information provided by us for the purposes it was supplied.

Other than as above, any information which you provide in this way is not made available to any third parties.

4. YOUR RIGHTS RELATING TO YOUR PERSONAL INFORMATION

You have certain rights in relation to the Personal Information we hold about you including:

- a) Right to Transparent Communication
- b) Right to Basic Information
- c) Right of Access
- d) Right of Rectification
- e) Right to Erasure (the “right to be forgotten”)
- f) Right to Restrict Processing
- g) Right to Object
- h) Right to Portability

Should you wish to exercise any of these rights, please contact us at the email address set out in the ‘Contact us about Privacy’ section below.

Most of the above rights are subject to limitations and exceptions. We will provide reasons if we are unable to comply with any request for the exercise of your rights.

5. USE OF COOKIES

This Website does not use cookies.

6. LEGAL BASIS FOR PROCESSING YOUR PERSONAL INFORMATION

The main grounds that we rely upon in order to process your personal information are the following:

- (a) Consent: we may request your consent to process and use your Personal Information
- (b) Performance of a Contract: We may process your personal information where it is necessary for the performance of a contract to which you are a party or to take steps at your request before entering into such a contract
- (c) Legitimate interest: we may need to process your personal information for the purposes of our legitimate interests provided we have established that those interests are not overridden by your rights and freedoms. This includes responding to requests and enquiries, fulfilling sales, informing you about services and ensuring our operations are conducted in an appropriate and efficient manner

7. SECURING & RETENTION OF YOUR PERSONAL DATA

We have implemented appropriate physical, electronic and managerial security procedures in order to protect personal information from loss, misuse, alteration or

destruction. Access to your personal information is limited to those who specifically need it to conduct their responsibilities.

We take reasonable steps to protect your personal information from unauthorized access, disclosure, loss, misuse and alteration and to destroy your personal information where it is no longer required.

Job applications, including unsolicited applications, will be retained only for the duration of the recruitment process and destroyed thereafter.

8. CONSENT

To the extent that we process your personal information based on your consent, you have the right to withdraw your consent at any time. You can do this by unsubscribing using the link in any direct marketing communication or by contacting us at the email address set out in the “Contact us about Privacy” section below.

9. CONTACT US ABOUT PRIVACY

If you are concerned about the way your personal information has been handled, please contact us by email at dpo@coballimited.com. Alternatively, please contact us by mail as set out below. If your personal information has not been handled in an appropriate way, we will take steps to remedy your concerns in a reasonable time.

The Data Protection Officer

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